

79-0850

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NPIC/D-48-79

9 February 1979

MEMORANDUM FOR: Deputy Director of Central Intelligence

THROUGH : Deputy Director for Science and Technology

STAT FROM :   
Director, National Photographic Interpretation  
CenterSTAT SUBJECT : Request to Publish  Telephone DirectoryREFERENCE :  Dated 13 December 1978, "Agency Telephone  
Directories"1. I request approval to republish a  Telephone Di-  
rectory.STAT 2.  houses six separate elements of the imagery ex-  
ploitation community including the National Photographic Interpretation  
Center, NFAC/Office of Imagery Analysis, DIA Imagery Analysis Division,  
U. S. Army Imagery Intelligence Production Division, U. S. Air Force  
Photo Research Division, and the permanent staff of the Exploitation  
Subcommittee of COMIREX. NPIC had previously published a directory  
for use by these units but ceased in 1977 following the DDCI's di-  
rective of 18 June 1977. However, I note in the referenced Notice  
that directories may be published where no cover considerations are  
likely to arise.3. I have reviewed the security considerations involved in pub-  
lishing this directory and I am convinced that acceptable protection  
can be provided. The advantages of having a telephone directory are  
as follows:

- . It would improve efficiency in day-to-day office  
management. An inordinate amount of time is spent  
by employees in calling operator information to  
obtain numbers of  inhabitants.

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SUBJECT: Request to Publish [ ] Telephone Directory

- . It precludes the need for secretaries and other employees to develop and maintain their personal directory of telephone numbers.
- . It would foster easier and faster communications between various imagery exploitation elements in [ ].

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4. In order to insure that proper security controls are used in connection with the publication of this directory, the following steps will be taken:

- . No persons under cover will be listed in the directory (there are only a handful of employees under cover in the building).
- . The document will be classified Secret, issued with a number, and assigned to individuals by name and number. (It will be treated like a registered publication with strict accountability enforced.)
- . No duplication will be permitted.
- . The directory will not be allowed to be removed from the building without specific approval of the Director, NPIC.
- . The directory will be reissued at least once a year. All previously issued copies will be recalled and accounted for.

5. I believe the efficiencies to be gained from the use of such a directory, together with the security precautions we intend to institute, weigh in favor of commencing the republishing of this valuable management tool. I recommend your approval.

Attachment:

NPIC Telephone Directory

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CONCUR: [ ]

*H*. Deputy Director for Science and Technology

*3/8/79*  
Date

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STAT SUBJECT: Request to Publish  Telephone Directory

APPROVED: \_\_\_\_\_  
Deputy Director of Central Intelligence

DISAPPROVED: \_\_\_\_\_  
Deputy Director of Central Intelligence

DATE: \_\_\_\_\_

Distribution:

- Original - DDCI w/att. (return NPIC)
- 1 - DDCI w/o att.
- 1 - Executive Registry w/o att.
- 1 - DDS&T w/o att.
- 1 - DD/S&T Registry w/o att.
- 2 - NPIC/ODIR w/o att.